

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – June 12, 2018

MEMBERS PRESENT	OTHERS PRESENT
John Abdo - President Richard Gallo – Vice-President Sandra Beasock Mark Emery Almanda Sturtevant Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Linda Guernsey; Director of Curriculum; Dan Roberts, Asst. HS Principal; Wendy Foye, FPT Principal/Director of Special Ed., Jill Shafer, WL Principal; Jill Rowlands-Will, Admin Intern; Marie Yager, Carol Potter, Steve Fox, Dorothy Ready, Erica Ready, Kyle Ready, Sheena Horn, Raelyn Horn, Tyler Bourgeois
<u>MEMBERS EXCUSED:</u> Michael Kramer	

At 6:00 p.m. Mr. Abdo called the meeting to order.

At 6:01 p.m. Mr. Gallo moved and Mrs. Sturtevant seconded; carried 5-0; to go into executive session to discuss the employment history of particular personnel. Mr. Niznik was appointed as Clerk Pro-Tem in the absence of the District Clerk.

Mrs. Beasock entered the meeting at 6:20 p.m.

Board members returned from executive session at 7:04 p.m. Mrs. Sturtevant moved and Mr. Muha seconded, carried 6-0; to go to regular session.

At 7:06 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

PUBLIC FORUM:

Marie Yager asked the Board about the decision of the Forestport Pre-K.

Carol Potter read a letter and gave a copy to the Board regarding moving Pre-K from Forestport Elementary to Boonville Elementary.

Dorothy Ready asked about the status of Forestport Elementary after the 2018-19 school year and does moving Pre-K this year eliminate Kindergarten next year at Forestport?

Tyler Bourgeois asked what the enrollment is for both Pre-K in Forestport and Boonville and what the advantage is to moving Pre-K from Forestport.

Public Forum ended at 7:40 p.m.

PRESENTATION:

Mr. Niznik presented Board members, Mr. Emery and Mrs. Sturtevant with awards from the New York State School Boards Association recognizing their time and effort in developmental activities to enhance their knowledge of school board governance.

ADMINISTRATOR REPORTS:

Mrs. Guernsey – Director of Curriculum, Instruction, Assessment & Data:

- Doing end of the year data reporting.
- Will be doing professional development to write the Guidance Plan involving the guidance counselors.
- Training coming up on June 21st with the Fine Arts Department.
- This summer will be updating curriculum for ELA and Math aligning standards.

Mrs. Schafer – West Leyden Elementary Principal:

- Students/staff attended the Adirondack Trailblazers game, had a great time.
- In Technology, received some encouraging information regarding e-rate funding.
- CBT ELA testing went well, liked changes.
- Google training will be held on June 21st for staff.

Mrs. Foye – Forestport Principal/Director of Special Ed:

- Mr. Leffingwell from Mill Creek Nursery came and spoke to students about plants and flowers. Each student got to bring one home.
- Thank you to the Board for their support with all the field trips, they are really good for the kids.
- Trip to Water Safari is coming up. Thank you to PTA for helping with the planning.
- Pop Warner Football and Cheer will be coming to speak to students.
- Had 100% participation in the Science testing.
- In Special Education, have held transition meetings.

Mrs. Will – Administrative Intern – Boonville Elementary:

- Kindergarten students visited residents at Sunset Nursing Home, they really enjoy visiting there.
- Can you spell xylophone? Ashlyne DeVoe did, and will be representing Boonville Elementary at the Boonville Oneida County Fair Spelling Bee in July.
- Water Safari trip day is coming up. A student has challenged Mrs. Keehfus-Jones to go down one of the water slides.
- Thank you to the Board for supporting the field trips.
- Students participated in the 6th year of releasing trout with Mr. Chrisman.
- 5th grade transition is coming up. 5th graders will get the opportunity to meet some of their teachers and see the Middle School where they will be attending 6th grade.

Mrs. Keehfus-Jones – Boonville Elementary Principal:

Given by Mrs. Will above.

Mr. Roberts – Asst. HS Principal:

- HS Concert and Art Show were held on June 6th, students did an excellent job.
- June 7th the Academic Awards were held recognizing students achievements.
- Entrance by the greenhouse looks gorgeous, staff put a lot of effort into the stone work, planting trees, plants/flowers.
- Graduation will be held June 23rd at 10:00 a.m.
- Want to acknowledge the HS staff that are retiring, Mr. Fiorenza, Mrs. Kranbuhl and Mrs. DeSantis who retired in January, the hallways won't be the same.

Mrs. Smith – High School Principal:

Given by Mr. Roberts above.

Ms. Lauzon – Director of PE, Health Athletics/MS Principal:

No Report.

Mr. Healt – Director of Facilities III:

No Report.

CONSENT AGENDA:

Mr. Gallo moved and Mr. Muha seconded, carried 6-0; the Board approved the following by a consensus motion:

Minutes:

- >> May 8, 2018 Public Hearing >> May 8, 2018 Regular Meeting
- >> May 15, 2018 Budget Vote >> June 5, 2018 Special Meeting – Executive Session

Teaching & Non-Teaching Substitutes:

- >> Buffie Race – Sub-Teacher, certified >> Kathleen Alamond – Sub-Bus Driver
 - >> Brenda Cartwright – Sub-Bus Attendant >> Travis Hastwell – Sub-Groundsworker/Cleaner
- *pending background clearance**

Building Use:

Boonville Methodist Church to us the HS locker rooms	6/20/18
Adirondack Girls' Basketball to use the Boonville gym	6/25 – 8/10/18
Bark Eater Events to use the HS gym, locker rooms, bathrooms, parking lots	8/11/18
AYSO to use the HS soccer fields for soccer camp	7/16-7/20/18
Boonville-Oneida Co. Fair to use the HS parking areas and fields for parking	7/24-7/29/18
NYS Woodsmen's to use the HS parking areas/field for parking, 10K foot race and possible helicopter landing, also use of the locker rooms	8/16-8/19/18
AYSO to use Boonville Elementary field	8/20 – 10/28/18
Boonville Elks to use the HS gym, bathrooms and foyer	11/10/18

Field Trips:

Makerspace Club/Art Club to Boonville Canal system, Circle K and Tops	6/18/18
International Club students to Wonderworks in Syracuse	6/19/18
FFA students to National FFA Convention in Indianapolis	10/23 – 10/28/18

REGULAR AGENDA:

Mrs. Beasock moved and Mr. Emery seconded, carried 6-0; the Board approved the following:

Abolished Positions:

WHEREAS, the Adirondack Central School District, has determined that for reasons of economy and efficiency it is necessary to abolish certain positions. Now, therefore, be it resolved that the following teaching positions be abolished effective June 30, 2018:

- >> English 1 FTE (retirement)
- >> Special Education 1 FTE (retirement)

Permanent Positions:

Resolved that, upon the recommendation of the Superintendent, the Board of Education appointed the following support staff to permanent positions after successfully completing their 26-week probationary periods:

- >> Lisa Peters – Library Aide
- >> Gordon Hastwell – Groundswoker/Cleaner
- >> Jody Wheeler – Teacher Aide
- >> Tim Scott – Bus Driver

Office Specialist I Retirement:

Resolved that, upon the recommendation of the Superintendent, the Board of Education accepted, with regret, the resignation for the purpose of retirement of Mrs. Debra Burns, Office Specialist I, effective July 2, 2018.

Professional Staff:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the following professional staff:

Name	Tenure Area	Type of Appointment	Certificati on Status	Effective Date	Rate of Pay
Katie Orr	School Counselor	4- year Probationary	Initial	9/1/18	D1, Step 4 +Masters

“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”

Mrs. Sturtevant moved and Mr. Gallo seconded, carried 6-0; the Board approved the following:

Confidential Employees:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the following resolution for Confidential/Managerial employees for the 2018-19 school year:

Upon request of the Superintendent and pursuant to his Memorandum to the Board of Education, the Board hereby approves the recommended modifications to the Confidential/Managerial employees of the District as identified in the Memorandum as they relate to salary increases for the 2018-19 school year and for increases to the respective employees’ percentage contributions for health insurance plan coverage as provided by the District.

Poll Vote: Mr. Emery, Mrs. Beasock, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha. **Yes: 6 No: 0 Absent: 1 – Mr. Kramer.**

Mr. Gallo moved and Mr. Muha seconded, carried 6-0; the Board approved the following:

Superintendent’s contract:

Resolved that the Board approved the following resolution for the Superintendent’s contract:

WHEREAS, pursuant to the terms of the existing Employment Agreement with Edward S. Niznik as Superintendent of Schools, as amended, which commenced on or about July 1, 2014, the Board, having met and conferred with Mr. Niznik, is desirous of modifying certain portions of the Agreement; and

WHEREAS, at the request of the Board, Counsel to the District has prepared an Amendment to the Employment Agreement with such Amendment modifying the Superintendent’s current compensation, further extending the unexpired term of the Agreement and modifying other terms and conditions of employment; and

WHEREAS, the Board and the Superintendent agree to such proposed Amendment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts and agrees to the Amendment Agreement, dated June 12, 2018, and hereby authorizes the President of the Board, or the Vice President in the absence, to execute said Agreement on behalf of the District and to file same with the District Clerk.

Poll Vote: Mr. Emery, Mrs. Beasock, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha. **Yes: 6 No: 0 Absent: 1- Mr. Kramer.**

Mrs. Sturtevant moved and Mr. Emery seconded, carried 6-0; the Board approved the following:

Board Meeting Schedule:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the 2018-2019 Board Meeting schedule.

Fine Arts Calendar:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the 2018-2019 Fine Arts Schedule.

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Mrs. Beasock moved and Mr. Muha seconded; carried 6-0; the Board adopted the following bond resolution:

Bond Resolution:

Whereas, the qualified voters of the Adirondack Central School District, Oneida County, New York (the "District"), at the annual District meeting duly called and held on May 15, 2018, did vote and adopt a proposition authorizing the undertaking of a capital improvement project (the "Project") at a maximum cost of \$20,741,798, and to expend \$1,975,638 from the District's Capital Reserve Fund, and levying a tax in the amount of \$18,766,160, the payment of such tax which may be collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, the issuance of bonds and bond anticipation notes in the principal amount not to exceed \$18,766,160, and the levy of a tax to pay the interest on said obligations; and

Whereas, the District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the Project upon the environment, determined that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA; and

NOW, THEREFORE BE IT RESOLVED, ON JUNE 12, 2018, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than two thirds of all members of said board of education) AS FOLLOWS:

Section 1. Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$20,741,798; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$20,741,798 and the plan of financing includes the issuance of serial bonds in the aggregate principal amount not to exceed \$18,766,160 and the levy and collection of taxes on all the taxable real property in the District in the amount of \$18,766,160 to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$18,766,160 to finance said appropriation for the Project.

Section 3. The following additional matters are hereby determined and declared:

- (a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof, including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

Poll Vote: Mr. Emery, Mrs. Beasock, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha. **Yes:** 6 **No:** 0

Absent: 1- Mr. Kramer.

Mrs. Beasock moved and Mr. Emery seconded, carried 6-0; the Board approved the following:

Transfer of Funds:

Resolved that, upon the recommendation of the Superintendent, the Board of Education granted approval for the District Treasurer to advance monies to the following 2018-2019 grants until federal funding is received:

2018 – 2019 Title I Grant	\$169,000.00
2018 – 2019 Section 611	\$129,000.00
2018 – 2019 Section 619	\$5,000.00
2018 – 2019 U Pre K	\$58,000.00
2018 – 2019 Summer Handicapped	\$10,000.00
2018 – 2019 Title II A	\$50,000.00

Resolved that, upon the recommendation of the Superintendent, the Board of Education granted approval for the District Treasurer to transfer to General Fund revenue A2770 fund balances of the following grants:

2016- 2017 Section 611	\$.72
2016- 2017 Section 619	\$.06
2016- 2017 Title V	\$.81
2016- 2017 Title II A	\$.46

Committee on Special Education:

Resolved that, upon recommendation of the Committee on Special Education, the Board granted approval for placement of students

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent, the Board approved the Budget Transfers for May 2018.

Forestport Recreation:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the request from the Town of Forestport Recreation Program to use an Adirondack bus for their STEM program on July 11, July 18, July 25, August 1 and August 8 with the understanding they will be charged the projected mileage rate and cost of the driver.

Termination:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the termination of Ms. Lana Gleasman, School Monitor; effective June 12, 2018.

INFORMATION & DISCUSSION {Enclosures}:

- **Policies: 1st Reading - Mr. Gallo moved and Mr. Emery seconded, carried 6-0; the policies will be brought back for a second reading.**
 - Certificate and Qualifications #6212
 - Instruction in Certain Subjects #8240
 - Medication and Personal Care Items #7513
 - Military Recruiters and Institutions of Higher Education #7243
- **Warrants & Budget Transfers:**
 - General Fund Warrant # 13
 - Lunch Fund Warrant # 11
 - Special Aid Fund Warrant # 6
 - Capital Fund Warrant #10
- Treasurer's Report – April 30, 2018
- Lunch/Breakfast Quarterly Report - Jan. 1 – March 31, 2018
- Animal Science and AP Biology field trip thank you

- NYSSBA’s School Board Appreciation Reception –Tuesday, June 26th, Tug Hill Vineyards 6-8 p.m.

HANDOUTS:

- Enrollment Figures as of June 1, 2018
- District Calendar for June 2018
- Claims Auditor Report May 2018
- Conferences approved by the Superintendent
- Conference reports:
 - >> Writing Network Conference – D. Carroll

At 7:58 p.m. Mr. Emery moved and Mrs. Sturtevant seconded, carried 6-0; to go into executive session to continue discussion on the employment history of particular personnel.

Michelle Freeman, District Clerk

Board members returned from executive session at 9:22 p.m. Mr. Gallo moved and Mr. Muha seconded; carried 6-0, to go into regular session.

Mr. Muha moved and Mrs. Beasock seconded, carried 6-0; the Board adjourned at 9:23 p.m. to the Re-Organizational and Regular Meetings to be held on Tuesday, July 10, 2018 at 7:00 p.m. in the Boonville Elementary cafeteria.

Edward S. Niznik, Clerk Pro-Tem